

MENTOR- MENTEE CELL

Mentor- Mentee Cell is constituted by Kanak Manjari Institute of Pharmaceutical Sciences, Rourkela with a vision to extend support and guidance to the students for the betterment of their academic and professional career. It is aimed to narrow down the gap between the mentee and the mentor. The students may come across difficulties during the study period and face academic and adjustment challenges. To manage such problems and to enable them to excel in academics and profession, a Mentor- Mentee programme for the students has been developed.

We are providing counselling to the students through personal attention and regular dialogues during their stay in the campus and on telephone. We have been providing them tips on studies, personal counselling and guidance regarding career choices, to get success in the examinations. We also support the mentees on course content, fees and scholarships etc. The programme has certainly created an atmosphere of conviction and faith about the alma mater.

Objectives of Mentoring Programme:

- To interact with students about their needs, problems, difficulties and address them effectively.
- To encourage students for participating in various technical, co-curricular and extra-curricular events for their overall development.
- To ensure the quality performance of the students in academics.
- To provide guidance to the students after the completion of course for placement, higher studies and entrepreneurship development.
- To bridge the gap between the mentor and the mentee.
- To deal with the related issues for the holistic development of the students.
- To provide mutual support and congenial learning environment.
- To discuss stress related issues.
- To regulate the academic involvement and assess the outcome.

Programme Details:

- Mentees are assigned to the mentors right from the first year of the programme.
- Mentors are assigned a group of 20 to 25 mentees.
- The mentees are attached to the same mentor for the entire duration of the programme.
- The mentor shall meet the mentees regularly and record the outcome of the meeting in the hard copy.
- The details about each mentee will be recorded and periodically updated.
- The mentor shall identify the students performing exceptionally well in curricular or co-curricular activities and report to the principal for providing further motivation.
- The mentors are to identify the students whose performance/attendance is poor.
- The mentor shall interact with the student and try to find out the cause of the problem or an indifferent behaviour. If required the mentor will involve the parents, head of the department for reforming the student.

Duties/Responsibilities of Mentor:

- To discuss the concept of mentor- mentee system with the assigned mentees.
- Call a meeting of all mentees and record their necessary details in the designated form, note any specific requirement of a students and discuss with them the complete schedule of future meetings.

- Keep a track of the attendance, academic performance and behavioural aspects of the students by interacting with exam. department and the hostel authorities etc.
- Support students academically and emotionally.
- Contact parents to inform the progress of their ward, whenever required.
- Maintain a record of the progress made by the identified underperforming students and take remedial actions wherever required.
- To guide students and also to arrange for remedial teaching if required.

Duties/Responsibilities of Mentee:

- Attend meeting regularly.
- Fill personal information in the form at the time of joining the mentor- mentee system.
- Provide details of attendance, continuous assessment, term end examination, co-curricular, extra- curricular activities to the mentor whenever asked for.
- Keep confidence on the mentor and seek his/her advice whenever required.



Principal
Kanak Manjari Institute of
Pharmaceutical Sciences
Chhend. Rourkela - 15

MENTOR- MENTEE INFORMATION

Academic year: 2021-2022

Class: B.Pharm, 1st Year

Sl No.	Regd. No.	Name of the Mentor	Contact No.	E-mail Address
1	2103251001- 2103251025	Mrs.Manjari Tirkey	9777837885	tirkeymanjari@gmail.com
2	2103251026- 2103251050	Mrs.Priya Rashmi Choudhury	9040152148	priyacutiepie57@gmail.com
3	2103251051- 2103251075	Mr.Niluram Parida	9861274040	niluram10@rediffmail.com
4	2103251076- 2103251105	Dr.Prakash Kumar Palai	9861376821	prakashpalainit@gmail.com

Class: B.Pharm, 2nd Year

Sl No.	Regd. No.	Name of the Mentor	Contact No.	E-mail Address
1	2003251001- 2003251030	Mr.Vikash Dash	9178140373	vikashdash@gmail.com
2	2003251031- 2003251060	Dr. Manoj Kumar Mahapatra	9356684535	manojbit07@gmail.com
3	2003251061- 2003251090	Mrs.Anjulata Manjari Sahoo	9090361104	madamanju@gmail.com
4	2003251091- 2003251105 2123251001- 2123251011	Mrs. Barsha Giri	7064255940	barsagiri592@gmail.com

Class: B.Pharm, 3rd Year

Sl No.	Regd. No.	Name of the Mentor	Contact No.	E-mail Address
1	1903251001- 1903251030	Mr.Rohit Agarwal	7000170156	agarwalrohit66@gmail.com
2	1903251031- 1903251060	Prof.(Dr.)Manoj Kumar Dalai	7978535128	mkdalai@yahoo.co.in
3	1903251061- 1903251090	Miss Swayam Prava Mishra	9439736008	mishra_swayamprava@rediffmail.com
4	1903251091- 1903251105 2023251001- 2023251010	Miss.Sarojini Nayak	9861259773	nayak.sarojini88@gmail.com

Class: B.Pharm, 4th Year

Sl No.	Regd. No.	Name of the Mentor	Contact No.	E-mail Address
1	1803251001- 1803251017	Prof.(Dr.)Subhashree Sahoo	9861376820	subhashree1977@gmail.com
2	1803251018- 1803251034	Dr.Itishree Mahanty	7978760296	itushree9a@gmail.com
3	1803251035- 1803251051	Mr.Subha Narayan Mahapatra	8895866920	subhabindas@gmail.com
4	1803251052- 1803251063 1923251001- 1923251006	Dr. Sharmistha Naik	9861044270	leena.123@rediffmail.com